



CLERK

Lindsey Marquardt

(231) 723-3331

CONTROLLER/ADMINISTRATOR

Lisa Sagala

(231) 398-3504

AGENDA

THE MANISTEE COUNTY BOARD OF COMMISSIONERS WILL HOLD THEIR REGULAR MEETING ON TUESDAY, DECEMBER 20, 2022 AT 9:00 A.M. IN THE BOARD OF COMMISSIONERS' MEETING ROOM LOCATED IN THE MANISTEE COUNTY COURTHOUSE AND GOVERNMENT CENTER, 415 THIRD STREET, MANISTEE, MICHIGAN.

CALL TO ORDER BY THE CHAIRPERSON

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

APPROVAL OF MEETING AGENDA

CONSENT AGENDA

- A) The minutes of the November 15, 2022 Board meeting.
- B) The closed session minutes of the November 15, 2022 Board meeting.
- C) December 2022 monthly appropriations and fund transfers which are attached under APPENDIX A.

PUBLIC COMMENT

RECOGNITION & ANNOUNCEMENTS

- A) Each December, the Manistee County Board of Commissioners recognize County/Court employees and Elected Officials who have achieved landmark years of service. The following individuals will be recognized by the Board of Commissioners and receive awards based on years of service at today's Board of Commissioners meeting.

5 YEAR AWARDS

Carly Bailey
Michele Chesebro
Julie Cirone
Debra Greenacre
Kristyn Malkowski
Theresa McDaniels
Vincent Quaglia
Jason Traeger

Juvenile Director
District Court Clerk/Acct Clerk
Assistant Director
Executive Director
Executive Secretary
Probation Clerk
Court Reporter
Liaison Officer

19th Circuit Court – Family Div.
85th District Court
Library
Library
Administration
85th District Court
19th Circuit Court
Sheriff's Office

10 YEAR AWARDS

Nancy Baker
Debra Nalley
Lisa Sagala

Planning Dept. Sec/Asst to Planner
Deputy Clerk
Controller/Administrator

Planning Department
Clerk's Office
Administration

15 YEAR AWARDS

Hon. Thomas Brunner
Karen Feliczak
Brandon Gillispie
Brian Gutowski
Jason Haag
Patricia Heins
Rachel Nelson
Kellie Robinson

District/Probate Judge
Deputy Court Administrator
Deputy
Sheriff
Prosecutor
Court Administrator
Treasurer
Juvenile Probation Officer

85th District/Probate Court
19th Circuit Court
Sheriff's Office
Sheriff's Office
Prosecuting Attorney's Office
19th Circuit Court
Treasurer's Office
19th Circuit Court – Family Div.

20 YEAR AWARDS

Mindy Dalke
Candy Dancz
Holly Garber

Chief Deputy
Deputy Treasurer
Deputy/19th Cir. Court Clerk

Treasurer's Office
Treasurer's Office
Clerk's Office

2022 RETIREES:

Jill Nowak retired on May 31, 2022, from the Manistee County Clerk's Office as the County Clerk. She began employment on August 08, 1994 and had 27 years and 11 months of service.

Marylynn Wrzesinski retired on May 31, 2022, from the Manistee County Register of Deed's Office as the Register of Deeds. She began employment on June 01, 2007 and had 15 years of service.

TREASURER'S REPORT

Rachel Nelson, Manistee County Treasurer, will appear before the board to present the annual report for the Manistee County Land Bank

COMMITTEE REPORTS - (Reports may be given at any time during the meeting as time allows).

- * A) Policy Committee Report
- * B) Ways & Means/Finance/Equalization/Physical Resources/Investment Committee
- C) Housing Review Committee Report
- * D) Personnel Committee Report
- * E) Public Safety Committee Report & Sheriff Report
- F) Technology/Information Committee Report
- G) Human Services Committee Report
- H) Executive Committee Report (Joint Court Committee)
- I) Public Defender Committee Report*
- * J) Green Team/Recycling Committee Report
- K) Regional Summit Committee Report
- * L) Reports from individual Commissioners on various special assignments.
- M) Road Commission Update (Nikki Koons)
- N) Airport Authority Update

(* = Committee meetings held this month)

9:30 A.M. – BOARD/COMMISSION APPOINTMENTS

A) AIRPORT AUTHORITY

One (1) vacancy will be for a three (3) year term, commencing January 1, 2023 and expiring December 31, 2025. This vacancy is representing the City.

George Becker
565 Bryant Avenue
Manistee, MI 49660

B) LAND BANK AUTHORITY

One (1) vacancy will be for a three (3) year term, commencing January 1, 2023 and expiring December 31, 2025. This vacancy is representing the At-Large position.

Julie Griffis - Incumbent
9739 13 Mile Road
Bear Lake, MI 49614

C) LIBRARY BOARD

One (1) vacancy to fill an unexpired five (5) year term, commencing immediately and expiring December 31, 2023.

Ralph Mortensen
2563 Pine Run Drive
Onkama, MI 49675

One (1) vacancy will be for a five (5) year term, commencing January 1, 2023 and expiring December 31, 2027.

Terry Bennett - Incumbent
18614 Andrew Street
Wellston, MI 49689

D) PARKS AND RECREATION COMMISSION

Two (2) vacancies will be for a three (3) year term commencing January 1, 2023 and expiring December 31, 2025. These vacancies are representing the At-large positions.

Harold Beldo – Incumbent
9133 Walta Street
Kaleva, MI 49645

Linda Cudney – Incumbent
19708 Cadillac Hwy.
Copemish, MI 49625

E) ROAD COMMISSION

Two (2) vacancies will be for six (6) years terms commencing January 1, 2023 and expiring December 31, 2028.

Todd Humphrey
22210 Adams Road
Copemish, MI 49625

Phillip Landis
2020 Stronach Road
Manistee, MI 49660

Jeffrey Lawrence – Incumbent
17007 Letteau Road
Bear Lake, MI 49614

Michael Picchiotti
18464 Aspen Court
Copemish, MI 49625

Thomas Picchiotti
15193 Big Four Road
Bear Lake, MI 49614

10:00 A.M. – RENEE MALLISION, MANISTEE CONSERVATION DISTRICT will appear before the Board to provide their annual report.

MISCELLANEOUS CONTROLLER AND BOARD ITEMS. (These items may be considered at any time during the meeting as time allows).

1. Resolution 2022-15.
2. PA 69 Recycling Agreements.
3. Reminder Organizational Meeting will be held on Tuesday, January 3, 2023 at 9am.
4. Strategic Plan Update.

CORRESPONDENCE

1. Notice of Public Hearing.
2. Resolutions from various counties.

PUBLIC COMMENT

ADJOURNMENT

visit: www.manisteecountymi.gov to view the County Directory, Calendar of Events, Meeting Reports (under Board of Commissioners), etc.

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APPENDIX A

2022 CONSENT AGENDA

MONTHLY APPROPRIATIONS – DECEMBER 2022

| | |
|---|---------------------------|
| District Health Dept. #10 Appropriation | \$13,392.42 |
| Centra Wellness Network | <u>\$13,600.17</u> |
| TOTAL | <u>\$26,992.59</u> |

FUND TRANSFERS – DECEMBER 2022

| | |
|--|-------------|
| Transfer from General Fund Line Item #101 103 995.013 "Transfer-Airport Fund" to the Airport Fund #295 (1/12) | \$10,833.33 |
| Transfer from General Fund Line Item #101 283 995.002 "Transfer-Law Library Fund" to the Law Library Fund #269 (100%) | \$0.00 |
| Transfer from General Fund Line Item #101 265 995.008 "Transfer-Capital Improvement Fund" to the Capital Improvement Fund #251 (100%) | \$0.00 |
| Transfer from General Fund Line Item #101 284 995.015 "Transfer Out-Child Care" to the Child Care Fund #292 (1/12) | \$14,487.08 |
| Transfer from General Fund Line Item #101 265 995.009 "Transfer Out-Building Authority Fund" to the Building Authority Debt Fund #369 (1/12) | \$14,333.33 |
| Transfer from General Fund Line Item #101 103 995.024 "Transfer Out-Recycling Fund" to the Recycling Fund #225 (100%) | \$0.00 |
| Transfer from General Fund Line Item #101 351 995.010 "Jail Loan Payment Fund Transfer" to the Tax Revolving Fund (100%) | \$0.00 |
| Transfer from General Fund Line Item #101 682 995.020 "Transfer Out-Other Funds" to the Soldiers & Sailors Relief Fund #293 (100%) | \$0.00 |

APPENDIX A-2

| | |
|--|---------------------------|
| Transfer from General Fund Line Item #101 131 995.001 "Transfer Out – Community" Corrections Fund #272 (100%) | \$0.00 |
| Transfer from General Fund Line Item #101 103 995.014 "Transfer Out-OPEB Trust" to the "OPEB Trust Account" Fund#737 (1/12) | \$14,166.67 |
| Transfer from General Fund Line Item #101 172 995.023 "Transfer Out – Indigent Defense Fund" Indigent Defense Fund #260 (100%) | \$0.00 |
| Transfer from General Fund Line Item #101 103 995 022 "Transfer Out – AIR PHOTO FUND" AIR PHOTO FUND #277 (100%) | \$0.00 |
| Transfer from General Fund Line Item #101 301 995.017 "Transfer Out – Law Enforcement Fund" Law Enforcement Training Fund #266 (100%) | \$0.00 |
| Transfer from General Fund Line Item #101 102 995 019 "Transfer Out – BUDGET STABILIZATION FUND" Budget Stabilization Fund #257 (100%) | \$0.00 |
| TOTAL | <u>\$53,820.41</u> |
| Total Appropriations and Fund Transfers = | <u>\$80,813.00</u> |

The County Board also approves the monthly budgeted transfer of funds from each individual departmental line item for Health Insurance, Life Insurance, Dental Insurance, and Workers' Compensation to the Employee Fringe Benefits Fund #260; the transfer of funds from individual departmental line items for Retirement to the Compensated Services Fund #297; and the transfer of funds from the individual departmental line items for sick and vacation payouts to the Employee Separation Fund #298.